VOWCHURCH AND TURNASTONE
MEMORIAL HALL

How to Pay

By cheque:

Cheques should be made payable to:

Vowchurch Memorial Hall

and sent to our Treasurer:
Susan Mawby
Cider House
Vowchurch
HR2 0RL

By bank transfer/BACS:

Sort code:	40-24-11
Account no:	50832774
Account name:	Vowchurch & Turnastone Memorial Hall
Payment ref:	Please user the hirer's name as reference.

Access to Hall

For information about how to access the Hall, please contact:

Graeme Deas: 07726 500391 or **Neill Brooks:** 07876 355953

Booking Information

- Please ensure that the hall, kitchen, bar and toilets are left in a clean and tidy condition. There are cleaning materials in the cupboard under the kitchen sink; the vacuum cleaner and mop etc are in the boiler room. Alternatively, we can arrange for a cleaner at your expense.
- Please turn heating and all lights off, windows closed and doors locked.
- You will be given access to a key at the start of your hire period. This is to be returned when leaving.
- The key to the shed containing the tables is hung on the inside of the fire exit door at the rear of the building. The shed is outside this door to the left.
- Operating instructions for heating are on top of the boiler.
- To save oil, in the winter please light the wood burner to work along with the heaters. (The thermostat is linked in). Logs are stacked outside on right of Hall.
- Please take all rubbish and recycling away with you. The Hall is not eligible for council collections.
- Times of operation of the Hall: 0800-midnight Mon-Sat. 0830-2230 Sundays.
- If there are any problems or anything that you are not satisfied with, please let us know. We value your feedback.
- **We operate an equal opportunities policy of open access without discrimination against age, race, religion, disability, gender or sexual orientation.**